

## Governance & Audit Committee

### Highways, Transport and Recycling Working Group

**DRAFT**

**Purpose:** To scrutinise and seek assurance on the effectiveness and impact of management responses to the suite of seven Internal Audit Reports on the Highways, Transport and Recycling service, including making a recommendation to Governance and Audit Committee on the timing of the reauditing of the 7 functions (Commissioning; Procurement; Monitoring and Delivery; Stock; Fleet; Non-standard Payments; Time Recording).

#### **Terms of Reference:**

To:

1. Examine, scrutinise and seek assurance on management response to each of the seven internal audit reports. The Working Group should consider having a separate meeting to examine each of the reports.
2. Seek and examine the evidence which discharges each of the audit recommendations.
3. Make an assessment of the extent to which the HTR team requires and receives the support and intervention of other service areas and corporate functions to fully address the internal audit recommendations.
4. Make an assessment of the effectiveness and impact of IT systems, data management and integrated performance reporting on the operational performance of the service.
5. Make an assessment of the effectiveness of and impact of the County Council's officer performance management arrangements as they are implemented in HTR.

#### **Timing**

The Working Group will report formally to GAC initially by end June 2023. The Working Group will recommend when the seven HRT functions should be reaudited, ideally this should be no later than December 2023.

#### **Reporting**

The Working Group will provide a brief summary Report to each formal meeting of GAC meeting, under the five headings, above.

#### **Membership**

- County Councillors G Breeze, G Ratcliffe, W Powell, P Lewington, A Williams
- Independent Members G Hall, J Brautigam, L Hamilton

The membership of the Working Group will appoint a chair from the membership.